



WARSAW
CHOPIN
AIRPORT

RULES

FAST TRACK SERVICE FOR PASSENGERS WHO HOLD A DOCUMENT ENTITLING THEM TO USE THE SERVICE AT WARSAW CHOPIN AIRPORT

RE-FAST TRACK-02



1. GENERAL PART

1.1. Purpose of the document and scope of application

The objective of the Rules is to define the rules of use of the FAST TRACK Service, authorising the customer to use dedicated security checkpoints by passengers departing from Warsaw Chopin Airport.

1.2. General provisions

1. This issue of the Rules comes into force on 3 January 2020.
2. Subsequent amended issues of the Rules will be posted on Warsaw Chopin Airport's website at www.lotnisko-chopina.pl, in the FAST TRACK section.
3. The FAST TRACK Service is provided by 'Polish Airports' State Enterprise (PPL).
4. Sales Bureau (TH), as the owner of the FAST TRACK Service, is responsible for developing FAST TRACK policy, and for informing the Rules users about introduced changes.
5. The Supervision and Security Quality Control Division (TSZQ) is responsible for informing the entity providing access control and security screening about the regulations of and changes to the FAST TRACK Rules upon prior notification by the Sales Bureau (OH).
6. Processes and Operational Analyses Division (TOOT) is responsible for updating the list of cards on the board located next to the FAST TRACK Service checkpoint, upon prior notification, provided by the Sales Bureau, about the changes in the list.
7. Passenger claims concerning the execution of the FAST TRACK Service are processed in line with the „Receiving and processing claims concerning the activity of Warsaw Chopin Airport” procedure (PS-REKLAMACJE-01).



2. DETAILS OF THE SERVICE

2.1. Persons entitled to use the FAST TRACK service

1. The FAST TRACK Service is available for passengers departing from Warsaw Chopin Airport:
 - a) who hold one of the cards listed in "List of cards entitling their holders to use the Fast Track service at Warsaw Chopin Airport" (Z01-RE-FAST TRACK-02);
 - b) who hold a one-off Fast Track or Business Pass Premium voucher purchased in the Lost and Found Office or one-off Fast Track or Business Pass Premium entry purchased in the self-service kiosk;
 - c) who hold a ticket entitling them to use the Premium Car Park;
 - d) who have the Fast Track service properly coded on the boarding pass by the airline;
 - e) who hold a valid diplomatic passport;
 - f) Members of Sejm and Senators of the Republic of Poland who hold a valid personal Parliament ID card (*legitymacja*) and Members of European Parliament who hold valid personal ID card (*identyfikator*).
2. If the scope of documents entitling the customer to use the FAST TRACK Service changes, the entities will be required to notify PPL about the scope of the changes by e-mail at: fasttrack@polish-airports.com indicating the new authorisation process, within the scope described herein, however. The "List of cards entitling their holder to use the FAST TRACK service at Warsaw Chopin Airport" (Z01-RE-FAST TRACK-02) will be changed not earlier than on the last day of the month following the month in which PPL receives the new scope of documents entitling the customer to use the FAST TRACK Service.
3. Children under 13 travelling with the passenger eligible to use the FAST TRACK Service are entitled to use the FAST TRACK Service free of charge within the passenger's privileges.



2.2. Rules of use of the FAST TRACK service

1. The document entitling the holder to use the FAST TRACK Service should be presented at the FAST TRACK checkpoint for the purpose of verifying Fast Track privileges.
2. The FAST TRACK-dedicated security checkpoints can be accessed only with a valid boarding pass, checked at the automated access control gates, and another document, listed in point 2.1.1, entitling its holder to use the Fast Track service. The exception to this is when an airline properly codes the Fast Track Service on the passenger's boarding pass. The validity of the coding of the service is verified through the automated access control gates. In such case the boarding pass will suffice.
3. Contact details - Sales Bureau:
 - a) phone (+48) 22 650 10 80;
 - b) email: fasttrack@polish-airports.com.

2.3. Location of the FAST TRACK checkpoint

The FAST TRACK checkpoint is located on the departures level in the E zone of Chopin Airport Terminal A; its location is included in the „Location of FAST TRACK checkpoint“ (Z02-FAST TRACK-01) enclosure.

3. DEFINITIONS AND ABBREVIATIONS

3.1. Definitions

the Rules	This document. Own definition - TH
FAST TRACK Service	A service provided at Warsaw Chopin Airport allowing the passenger to use a fast access security checkpoint. Own definition - TH
Boarding pass	A card provided during check-in or in electronic form, printed from a website, based on which the passenger is admitted on board a plane. The pass contains personal details, flight number, sector and seat number, boarding time and gate number. Own definition – TH
Service provider	A unit/company providing the FAST TRACK service. Own definition – TH



Diplomatic passport	A document issued to persons entitled to it pursuant to the provisions of act of 13 July 2006 on passport documents (ie. Journal of Laws of 2018, item 1919 as amended). Own definition- TH
Deputies of the Republic of Poland	Members of the Sejm, lower house of the Parliament. Own definition- TH
Senators of the Republic of Poland	Members of the Senate, upper house of the Parliament. Own definition- TH
Members of the European Parliament	Members of the European Parliament. Own definition- TH

3.2. Abbreviations

PPL	'Polish Airports' State Enterprise
TH	Sales Bureau
TOOT	Processes and Operational Analyses Division
TSZQ	Supervision and Security Quality Control Division

4. LIST OF DOCUMENT USERS

1.	PPL units	TH, TOOT, TSZQ
2.	Third parties	ACS Sp. z o.o., passengers departing from Warsaw Chopin Airport

5. LIST OF ENCLOSURES

Enc. 1 - Z01-RE-FAST TRACK-01 List of cards entitling their holders to use the Fast Track service at Warsaw Chopin Airport

Enc. 2 - Z02-RE-FAST TRACK-01 Location of FAST TRACK checkpoint